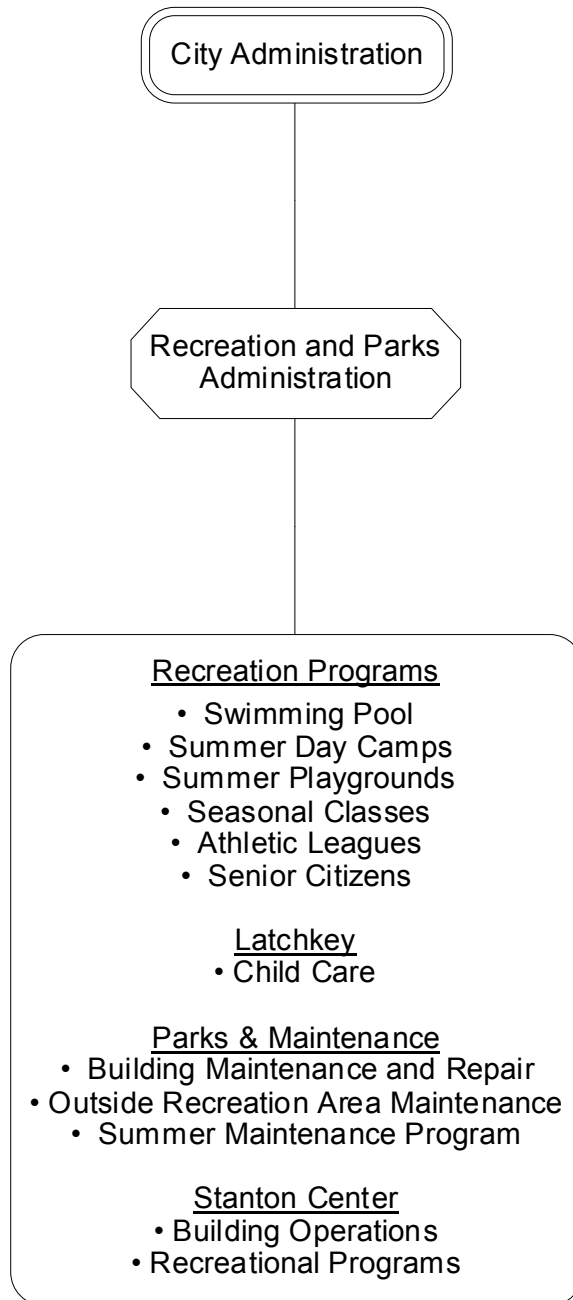


**CITY OF ANNAPOLIS**  
**Recreation and Parks Department**

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## Recreation and Parks Department

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### Fund Support:

General Fund

### Description:

The Recreation and Parks Department is dedicated to enhancing the quality of life for all residents of Annapolis by providing a wide variety of superior programs and activities that encourage physical and social health, community pride, relaxation, and enjoyment of the City's open space, parks, and waterways.

The Department operates and maintains four multi-purpose indoor facilities; the Annapolis Recreation Center, the Griscom Building on Hilltop Lane, the Stanton Center on West Washington Street, and the Annapolis Walk Community Building on Belle Drive. It also maintains approximately 200 acres of open space, park land, and athletic fields at Truxtun Park, Bates Athletic Complex, Back Creek Nature Park, Wiley H. Bates High School, Spa Creek Conservancy, Annapolis Sports Complex (behind Germantown School), Spa Creek Trail, Poplar Trail, Kingsport Community Park and twenty neighborhood mini-parks. The department also assists with the maintenance at the United States Naval Academy (USNA) Marine-Corps Stadium walking trail. User fees are charged for the rental of the Department's facilities and for participation in the various programs and activities conducted by its full and part-time staff.

### Mission:

The Recreation and Parks Department is dedicated to enhancing the quality of life for all residents of Annapolis by providing a wide variety of superior programs and activities that encourage physical and social health, community pride, relaxation, and enjoyment of the City's open space, parks and waterways.

### Goals & Objectives:

- Maintain and improve the condition of park facilities by utilizing environmentally friendly maintenance practices and by engaging the public to support park maintenance operations.
  - Provide training for park maintenance staff to learn best management practices using

- environmentally friendly procedures.
- Adopt and implement reasonable steps to conserve energy, reduce carbon emissions; and reduce use of toxic materials as a basic park maintenance practice.
- Support and encourage "Friends Of" groups to advocate for the parks system..
- Improve public awareness and bring professional recognition to the Department in regards to the health related programs and facilities it offers.
  - Update the Department mission, vision, and "tag" line to reflect current health trends and goals.
  - Begin National Accreditation process for the Department.
  - Redesign and increase distribution of the Rec and Parks Program Guide.
- Improve operations, funding opportunities, and awareness about the programs and services offered to the community at Stanton Community Center.
  - Continue to foster partnerships with local businesses and organizations (Children's Collaborative, AACPS, HACA, etc.).
  - Update new marketing brochure.
- Complete the design and begin construction phase for a new community recreation center and parks maintenance facility that address current and future needs of the community.
  - Work with architect and planning committee to complete construction drawings for Recreation Center.
  - Work with Central Services to establish location and final program for Parks Maintenance Building.
  - Produce new marketing brochure to educate the public about the new recreation center.

### Recreation Programs:

#### Description:

Responsible for offering enjoyable and affordable leisure-time activities for the citizens of Annapolis which promote learning, wellness, and community pride.

## Recreation and Parks Department

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- continued -

### **Services:**

- Adult Athletic Programs
- Boating Safety Programs
- Cultural Classes
- Family Oriented Special Events
- Organized Summer Enrichment Camps
- Summer Day Camps
- Swimming Pool and Swim Lessons
- Teen Club Activities
- Youth Athletic Programs

### **Accomplishments:**

- Expanded summer day camp programs and hours to better meet the needs of the Annapolis Community.
- Established several new health and fitness programs specifically targeted towards youth to bring awareness about the growing inactivity trend.
- Successfully offered a youth scholarship program funded through donation, Swing for the Kids annual golf tournament and annual Adult Egg Hunt.

### *Parks & Maintenance:*

#### **Description:**

Responsible for ensuring the availability of outdoor recreational opportunities for the citizens of Annapolis.

#### **Services:**

- Playground safety inspections.
- Athletic Field maintenance.
- Grass mowing.

- Park and playground trash removal.
- Playground equipment repair.
- Swimming Pool maintenance.
- Public Boat Launch maintenance.

### **Accomplishments:**

- Installed new court surfacing at two Truxtun Park tennis courts.
- Established a paper recycling program in two City parks.
- Completed several environmental restoration projects at Back Creek Nature Park including a greenroof, living shoreline and cliff, and designs for a state-of-the-art stormwater management learning center.

### *Latchkey:*

#### **Description:**

Offers affordable child care for parents in the City of Annapolis.

#### **Services:**

- Provide before school and after school care from 7:00 A.M. to 6:00 P.M.

### **Accomplishments:**

- Received a high rating for site quality from the Maryland State Child Care Administration.

### *Stanton Center:*

#### **Description:**

The Stanton Community Center is a newly renovated, historic City building. The Center serves as a community resource, as many community organization's offices are housed in this building.

The Center features many offices, a multi-purpose gymnasium, a commercial kitchen, fitness area, historic classroom, media center with computers, and two conference/meeting rooms.

## Recreation and Parks Department

- continued -

### Services:

- Recreational and cultural enrichment opportunities for children and adults.
- Resource center for families in need of support human services including health, medical, therapeutic, and counseling services.
- Community gathering, meeting, and social space for rental.

### Accomplishments:

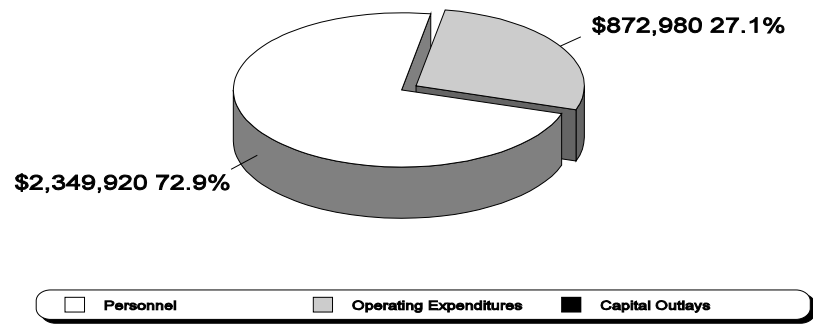
- Continue to receive community donations for expanded recreational opportunities for area youth.
- Partnered with Anne Arundel Community College to offer basic education classes and English speaking classes.
- Expanded youth programming in the areas of educational and life skills.

### Performance Indicators:

	<i>FY 2007 Actual</i>	<i>FY 2008 Adopted</i>	<i>FY 2009 Goal</i>
Complete environmental training . . . . .	N/A	N/A	100%
Stress environmental awareness when making purchases . . . . .	N/A	N/A	60%
Introduce new logo and marketing material . . . . .	N/A	N/A	100%
Implement compliance of standards for national accreditation . . . . .	N/A	N/A	40%
Increase program participation and revenue . . . . .	N/A	N/A	15%
Increase program participation at the Stanton Center . . . . .	N/A	N/A	15%
Begin construction of new community recreation center . . . . .	N/A	50%	100%
Hire contractors for parks maintenance facility . . . . .	N/A	10%	50%
Complete recreation center marketing brochure . . . . .	N/A	N/A	100%

<i>Budget Summary</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Adopted</i>	<i>FY 2009 Adopted</i>	<i>Percent Change</i>
Personnel	\$2,060,590	\$2,261,900	\$2,349,920	3.89%
Other Operating Expenditures	931,000	965,480	872,980	-9.58%
Capital Outlays	50,000	45,000	0	-100.00%
<b>Total Expenditures</b>	<b>\$3,041,590</b>	<b>\$3,272,380</b>	<b>\$3,222,900</b>	<b>-1.51%</b>

**Recreation and Parks Department**  
*Budget by Expenditure Type*



Because the Recreation and Parks Department consists of only one major division, a comparison of divisional budgets is not applicable.

## Recreation and Parks Department Staffing Summary

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	<i><b>FY 2007 Actual</b></i>	<i><b>FY 2008 Adopted</b></i>	<i><b>FY 2009 Adopted</b></i>
	<i>Permanent</i>	<i>Permanent</i>	<i>Permanent</i>
Recreation and Parks	21	21	20
<b>Department Total</b>	<b>21</b>	<b>21</b>	<b>20</b>

### Staffing Summary By Position - FY 2009 Permanent Positions

	<u>Total FTE</u>		<u>Total FTE</u>
<i>Recreation Programs:</i>		<i>continued</i>	
Director of Recreation and Parks . . . . .	1	Recreation Office Administrator . . . . .	1
Recreation Program Supervisor . . . . .	1	Parks Administrator . . . . .	1
Recreation Sports Supervisor . . . . .	1	Recreation Maintenance Worker . . . . .	10
Recreation Leader I . . . . .	3	Park Foreman . . . . .	1
Recreation Leader II . . . . .	1		

### Contractual and Temporary Positions

The Recreation and Parks Department has various temporary and/or contractual positions. These positions consist primarily of a Facility Manager, Horticulturist, Recreation Program Manager, Dance Instructor, Health/Aquatics Coordinator, Park Ranger, Marketing Coordinator, Recreation and Parks General Temps, and Latchkey General Temps.